

A decorative border of baseballs surrounds the text. The baseballs are arranged in a grid-like pattern, with some overlapping. They are white with red stitching.

Bismarck Youth Baseball Concessionaire Search November 2018

BYB Concessionaire Organizational Structure

The League is not in the 'business' of running the concession stand. Therefore, the concessionaire would enter into an independent contractor agreement with BYB and be responsible for operating as an appropriately licensed and insured temporary food vendor under applicable City of Bismarck, Health Department, State Tax Commissioner, and/or IRS guidelines. As a part of this, the vendor would be required to obtain general liability insurance in accordance with Bismarck Parks and Recreation District guidelines. The vendor would also be responsible for ensuring compliance with any other types of required insurance for any workers (i.e. worker's compensation), as applicable.

The vendor would be expected to run the operation as a business, keeping track of income and expenses, and providing reasonably-priced items for our families. It is important to know that some of our families are at the complex 4-5 nights a week. Therefore, even though the vendor will have the ability to determine the items sold, as well as set the product prices, it is not the intent of the League to take advantage of families. The vendor will be required to comply with the Bismarck Parks and Recreation 'Pour Contract' for pop/sports drinks/water.

The vendor will be responsible for all expenses (including taxes) associated with the operation. This includes all food, beverages, and supplies.

The vendor will be responsible for cleaning and maintaining the concession stand. Bismarck Parks and Recreation will be responsible for cleaning and maintaining the bathrooms.

The vendor will be responsible for manning the concession stand.

The vendor will agree to pay back a percentage of net profits to the League at the end of the season. The final percentage amount is yet to be determined, and open to negotiation with the League as the selection process progresses.

BYB-Provided Equipment

BYB owns and insures variety of equipment that is housed within the concession stand that is available for use by the vendor. The list of equipment available for use includes: two microwaves, electric roaster, two coffee urns, coffee pot, refrigerator, freezer, chest freezer, popcorn machine, pizza warmer, hot dog/rotisserie machine, cheese warmer, cash register, serving utensils, and bowls/containers. If there are additional equipment needs, the vendor can provide a written request to the League.

If needed, the prior vendor is willing to meet with the new vendor to provide training on use of the provided equipment.

Schedule/Hours of Operation

The vendor would be expected to open during all scheduled League game days. In the past, that has typically meant Sunday through Thursday nights, 5 pm – 9 pm. Regular League games typically start the first Sunday in May; and can run as late as the middle of July. In addition, the vendor would be expected to be open during any League-sponsored tournaments (i.e. mid-season invitationals, end-of-season division tournaments, post-season State and/or Regional tournaments). State tournaments are typically held the middle of July, and Regionals the last week in July. In the past, the vendor has also been available for other functions during the season (i.e. travel team scrimmages, McQuade's tournament). Terms of such availability could be open to negotiation as the selection process progresses.

Those interested in entering into discussions with BYB Board representatives about this venture are asked to send an email to info@bismarckyouthbaseball.org no later than 5 pm CST on Friday, December 7, 2018. The League can also provide additional information, such as a contract template, past year's product menu/pricing, etc., if needed. We can also connect interested parties with the prior vendor, if we are not able to answer questions.